



Organisation
Sunshine
Coast
Association of
Residents

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MINUTES – Annual General Meeting 2018

7:00 pm Thursday, 22 February 2018

North Shore Community Centre, David Low Way, Mudjimba

- 1 **Opening**, Welcome and Acknowledgment of Country,
- 2 **Attendance and Apologies**
 - 2.1 **Present** – Charles Toms (MCA), Ken Leitch (LACA), Carla Clynick (TAPP), Ken Mewburn (TAPP), Tony Barry (Caloundra RA), Pater Baulch (YADCA), Lucia Hoermann (YADCA), Tony Gibson (Coolum and North Shore Coast Care), Bob Joubert (PSRA), Lynette Saxton (DW), Martin Peelgrane (MRA), Warren Fraser (PPPA), Mark Bizzell (CRA), Melva Hobson (MCG), Mike Goss (PBCH), Fay Wiggins (SCA), Vonnie Burton (SCA), Lex McCarthy (SCA), Rob Thatcher (MoolSPA), Greg Smith (PSRA), Barry McDowell (MCG), Ken Keays (MCG), Kris Bullen (YCPA), Gillian Hall (Dulong Futures), Kathryn Hyman (TWWS), Pam Rogowski (LHS), Max Standage (MADCA), John Hare (PBCA).
 - 2.2 **Apologies** – Keith Sweatman (YADCA), Marie Reeve (YADCA), Richard Dennis (SSSCA), Jo Jenkins (SDDCA), Mark Jones (Coolum RA), Narelle McCarthy (SCEC), Peter Bryant (CRA), Ken Husband (LACA), Susie Chapman (MCG).
- 3 **Minutes of last AGM** –14 February 2017 (distributed via website)

Motion: *That the minutes of the 2017 AGM be accepted.*

Moved - Tony Barry
Seconded - Lyn Saxton
Carried
- 4 **President's Report**

Motion: *That the President's report be accepted.*

Moved – Tony Gibson
Seconded – Peter Baulch
Carried
- 5 **Treasurer's report**
 - 5.1 Presentation of audited accounts

Motion: *That the financial report and audited financial statement be accepted.*
(NB: Income is member contributions, not profit.)

Moved – Charles Toms
Seconded – Gillian Hall
Carried

5.2 Appointment of Auditor 2018-19

Motion: *That Stephen Geils CPA be appointed as auditor for the year 2018-19.*

NB. The President advised the meeting that Stephen Geils is Charles Toms' brother-in-law.

Moved – Charles Toms

Seconded – Tony Gibson

Carried

5.3 Public liability insurance

Motion: *That OSCAR take out Public Liability Insurance, with NFP Insurance Brokers at an annual cost of \$698.50.*

Moved – Charles Toms

Seconded – Bob Joubert

Carried

6 Membership fees

Motion: *that the annual membership fee for Community Associations to be set at \$30 and for individual classes of members to be set to \$0 for the year 2018/19 with members given the option to include a donation should they wish to do so.*

Moved – Charles Toms

Seconded – Ken Leitch

Carried

7 Election of Executive – all positions were declared vacant. All nominations were received by 8th February as listed in Table 1 below. The President vacated the Chair and Martin Peelgrane from Mudjimba Residents Association took the Chair for the election of officers.

As all positions were filled and there were no further nominations, the Chair declared the nominated people elected.

Table 1. Nominations and duly elected OSCAR executive 2018

Position	Nominee	Proposer	Seconded
President	Greg Smith	Bob Joubert	Noel Taylor
Vice President	Gillian Hall	Les Magdalinski	Alan James Kai
Treasurer	Charles Toms	Martin Peelgrane	Adriana Adamska Bland
Secretary	Melva Hobson	Lynette Saxton	Susie Chapman
Exec committee	Peter Baulch	Lucia Hoermann	Ian Jeisman
Exec committee	Kathryn Hyman	Mike Heath	Tracey Hanna
Exec committee	Kris Bullen	Alex Watson	Malcolm Chilman

8 General Business

8.1 Proposed amendments to the Model Rules

Overarching motions:

1. **Membership classes**, see motions **Section 5** below.
2. That the executive is authorized to make any grammatical corrections to the Model Rules as required (example as per **Section 3** below)
3. **Membership fees**, see motion **Section 7** below.
4. **Changes to accommodate the new arrangements for the Management Committee and the executive committee.**

Given that the Management committee as per **Section 5 Motion 2**, is the community association representatives as a group, which appoints an executive committee, then:

Motion: the executive committee is authorised to make appropriate changes to the model rules as per the motions **Section 8** and following (individually listed below) to reflect the revised management arrangements.

Moved - Tony Barry

Seconded – Bob Joubert

Carried

Individual motions

Section 3 - Objects (as per the 14 April amendment)

Motion 1: that OSCAR make the following grammatical/interpretation amendments:

Primary-correct grammar line 2, replace **has** with *have* and now reads “to advocate for the values and vision that *have* been developed by the organisation in consultation with its members” etc.

Secondary and ongoing – line 2 delete **would**; line 5 add *will*; **replace** becomes *replacing*; line 6 *resolve such* replaces **solves these**.

Now reads – Member groups refer matters of concern about any strategic issues to OSCAR for wider support in their issues whatever they may be, and OSCAR *will* consider adding to (not *replacing*) the pressure to *resolve such* concerns.

Motion 2: that OSCAR resolve that the Community Association members as a group form the OSCAR management committee, which will elect an executive committee at the Annual General Meeting to coordinate OSCAR activities.

Moved – Melva Hobson

Seconded – Mike Goss

Carried

Clause 5 Classes of Members will now read as follows:

5. Classes of members - The membership of the association consists of the following classes of members – (the names of the classes (if any) should be stated fully)

- i. **Community Associations.** A community association is a formal group of people who meet as an association on a regular basis and who have as their prime concern the interests of residents of the Sunshine Coast region and commit to the OSCAR mission and vision statement. This association is eligible for admission as a community association member and is subject to nomination and a general meeting approval. A community association is represented on this Association (i.e. OSCAR) by two delegates with two alternate delegates eligible to be appointed. The two delegates have full voting rights and are considered ordinary members, and as such form the Management Committee of the Association (OSCAR). The number of Community Association members is unlimited.
- ii. **Associate Member.** A person with a specific interest in the community who has as their prime concern the interests of residents of the Sunshine Coast region and commits to the OSCAR mission and vision statement. This person is eligible for admission as an associate member and is subject to nomination and a general meeting approval. This class of membership has no voting rights and Associate Members are not considered as ordinary members.
- iii. **Honorary Member.** A person who has made significant and sustained contributions to OSCAR or the community in general is eligible for admission as an honorary member. This person is eligible for admission as an honorary member and is subject to nomination and a general meeting approval. This class of membership has no voting rights and honorary members are not considered as ordinary members.
- iv. **Student Member.** A person who is undertaking part time or full time post-secondary or post-graduate studies such as public administration, political science, community development or other qualification deemed appropriate by the Association (i.e. OSCAR) and commits to the OSCAR mission and vision statement. Documented evidence of their status is required upon application and membership is subject to a nomination and a general meeting approval. This class of membership has no voting rights and student members are not considered ordinary members.

Section 7 - Membership fees

Motion 1: that in Section 7, (a) i, OSCAR replaces **General Meeting** with *Annual General Meeting or Special General Meeting*, so now reads “is the amount decided by the members at the Annual General Meeting (AGM).”

Moved –Peter Baulch

Seconded – Charles Toms

Carried

Motion 2: that Section 7, (a) ii, read – is payable when and in the way decided by members at the AGM.

Moved –Bob Joubert

Seconded – Tony Barry

Carried

Section 8. Admission and rejection of new members

Motion 1: that in section 8 (b) line 1, **management committee** is replaced by *the executive*.

Motion 2: that in Section 8 (b), line 2, and add or *community association*; delete in line 5 **the person** and replace with *the application* and change **the person is advised** to *the applicant is advised*. This section now reads, “The executive must ensure that, as soon as possible after the community association or

person applies to become a member of the association, and before the management committee considers the application the applicant is advised etc.”

Section 12 - Register of members

Motion: that in section 12 (a), (b) vi, and (e), the words “**management committee**” be replaced by “*executive*”.

Section 14 – Appointment or election of secretary

Motion 1: that in 14(a) ii (A), the word *executive* replace **management committee**.

Motion 2: that the word **management committee** be replaced by the word *executive* in all other parts of Section 14.

Section 15 - Removal of secretary

Motion: that wherever the word **management committee** occurs in Section it be replaced by the word *executive*.

Section 17 - Membership of the management committee

Motion 1: that as per Motion 2 under Membership Classes, Section 17 be renamed **Membership of the Executive committee**.

Motion 2: that in 17 (a); (b); (c); and (d), the word *executive* replace the word **management committee**.

Section 18 - Electing the management committee

Motion 1: that Section 18 be renamed **Electing the executive committee**

Motion 2: that the term **executive committee** replace the term management committee in 18 (a); (a)i; (d); (g); and (h)

Section 19 – Resignation, removal or vacation of office of management committee member

Motion: that the term **executive committee** replace the term management committee in 19 (a).

Section 20 – Vacancies on management committee

Motion 1: that the term **executive** replace the term management committee in 20 (a); (b); and (c).

Motion 2: that Section 20 (c) be amended to read: However, if the number of executive committee members is less than the number fixed under rule 24(1) as a quorum of the executive committee, the continuing members may act only until the next monthly management committee meeting, where the number of executive members is increased to the number required for a quorum.

Section 21. Functions of management committee.

Motion 1: that the word *executive* replace **management committee** in section 21(a), (b) and (d) ii.

Motion 2: that section 21(c) line 1 the *term executive* replace the term **management committee** and the words *with approval of the members at a general meeting* be added in line 2. Section 21 (c), now reads; *the executive committee may exercise the powers of the association with approval of the members at a general meeting – etc*

Section 22. Meetings of management committee

Motion: that 22 (b) the management committee must meet at least *10 times a year*.

21(b) will now read: The management committee must meet at least 10 times a year to exercise its functions.

Section 23. Quorum for, and adjournment of, management committee and executive meetings

As the management committee consists of all ordinary members and given the average attendance of general meetings it is suggested that for a management meeting to be held that the quorum should be 25% of the members at the last general meeting.

Motion: that the quorum of a management committee/general meeting be 25% of the members elected at the close of the last general meeting.

Sections 31, 32, and 33 Business to be conducted at annual general meetings (AGM)

Motion: that in Section, 31(b) iii; 32(a) iii and 33(a) iii, replace **management committee** with *executive committee* and now reads: *electing members of the executive committee*.

9 Date of next AGM Thursday 28th February 2019

10 Meeting close meeting closed at 8.15pm